



United States Department of the Interior

OFFICE OF THE SECRETARY
Washington, DC 20240

August 22, 2025

Memorandum

To: Self Governance Tribal Leaders
Self Governance Tribal Coordinators

From: Jason Bruno
Director, Office of Self Governance

Subject: Important Year-End Financial Closeout Dates

The Office of Self Governance (OSG) is providing the Department's Year-End Financial Closeout schedule below for your use.

SYSTEM	CLOSE DATE	OPENING DATE
FBMS/S4HANA - Federal Business and Management System	09/24/2025 5 p.m. MT Last day to release awards that would be available for recipients to drawdown in the current fiscal year.	10/10/2025 6 a.m. MT
ASAP – Automated Standard Application for Payments	09/25/2025 5 p.m. MT Recipients will not be able to drawdown against their accounts until the new FY.	10/01/2025 8 a.m. MT (Existing Account/ Prior Year Funding) 10/11/2025 7 a.m. MT *(New Accounts)

The last date to drawdown funds in ASAP will be September 25, 2025, before the end of Fiscal Year 2025.

If any additional information is required, please do not hesitate to contact:
OSG-Finance@bia.gov